

Position: Church Pianist for Trinity United Methodist Church of Smithfield, VA

Position reports to: Director of Music and Worship Arts

Status: Part-time

FLSA: Exempt

Responses: Submit resumes to Dan Elmore at trinityumcsmithfield@mytrinity.org

Job Summary: Serve as a church pianist and choir accompanist for the 11:00 AM service. The Pianist will fill-in at the 8:30 or 9:30 AM services throughout the year as needed.

Hours Required: Approximately 10-15 hours per week, varying at times based on need.

Essential Functions:

- Weekly:
 - Time commitment is 10-15 hours per week, varying at times based on need.
 - Be up-to-date on weekly and monthly worship plans.
 - Select and play the prelude, meditation, offertory, and postlude for the 11:00 AM service.
 - Communicate selection titles to the church office via email by 8:00 AM Tuesday mornings.
 - Prepare and play assigned church hymns on organ during 11:00 AM service. The director of music will select and communicate hymns in advance.
 - Accompany the choir on piano during Wednesday night rehearsals. Rehearsals run from 7:00-8:30; the accompanist should please be present by 6:45. Choral anthems will be selected by the Director of Music and communicated in advance.
 - Assist in warming the choir up before 11:00 service by reporting to choir room before 10:40 AM on Sunday morning with all needed materials for the day.
 - Have all musical material prepared in advance of each rehearsal/performance.
 - Practice Time: The accompanist should have spent the time needed to practice all music to a high level of accuracy (hymns, service music, anthems accompaniments, and open score).

- Monthly:
 - Approximately once a month, the accompanist will play either the 8:30 AM service or the 9:30 AM service in addition to the 11:00 AM service. (Approximately 5 services a month).
 - The 8:30 AM service will take place on the piano. Then anthem spot can be a piano solo, but often includes a vocalist that is accompanied.
 - When performing at the 9:30 AM service, knowledge of basic sound equipment and computer usage is required.
 - Praise team rehearsals take place on Thursday evenings. It is possible to prepare this group on Sunday morning before the service, if needed. Done in collaboration with A/V Tech.

- Occasionally:
 - Accompany and rehearse with soloists.
 - Prepare and play additional services throughout the year.

- Christmas Concert – typically an evening event and may require additional rehearsal(s) outside of the normal schedule.
- Christmas Eve – Trinity has 3 Christmas Eve services: 5:00 PM, 7:00 PM, and 11:00 PM. The accompanist plays for the 7:00 and 11:00 PM services.
- Easter – extra musical performances on Palm Sunday and Easter. Easter morning has 4 services – 6:00 AM, 8:30 AM, 9:30 AM, and 11:00 AM. The accompanist usually plays the 11:00 service, but flexibility is needed this day. Possible Easter Concert outside of the normally scheduled services.
- Additional services include Ash Wednesday, Maundy Thursday, Good Friday, Charge Conferences, and more.
- At the Accompanist's discretion, play for Weddings. Weddings do earn an additional fee of \$150.00.
- Funerals traditionally have been the responsibility of the accompanist. Collaborate with ministry teams.

Working as a Team:

The music staff are tight knit team. Open communication between the Director of Music and Church Organist/Accompanist through email and occasional meetings is expected. There are 3 services each Sunday morning played by a volunteer pianist (8:30 service), the Director of Music (9:30 service) and the Church Accompanist (11:00 service). These three positions cover for one another for absences. This requires working together to coordinate absences and going into other services to play for one another.

Preferred Qualifications:

- A 4-year degree or higher in music.
- Excellent piano playing skills as demonstrated for hiring audition.
- Organ performance skills are preferred, but not required.
- Experience working in church music settings.
- Christian faith.

Physical Requirements:

- Able to freely move about the church facility and grounds.
- Able to lift 50lbs

Core Competencies:

- **Compassion:** Genuinely cares about people; is concerned about their work and non-work problems; is available and ready to help; is sympathetic to the plight of others not as fortunate; demonstrates real empathy with the joys and pains of others.
- **Organizing:** Can gather and organize resources (people, funding, material, support) to get things done; can orchestrate multiple activities at once to accomplish a goal; can use resources effectively and efficiently.
- **Planning:** Accurately assess the length and difficulty of a project; sets objectives and goals; breaks down work into process steps; develops schedules and task/people assignments;

- anticipates and adjusts for problems and roadblocks; measures performance against goals; evaluates results.
- **Interpersonal relationships:** Relates well to all kinds of people, inside and outside of the congregation; builds appropriate rapport; builds effective and constructive relationships; uses diplomacy and tact; is regarded as a team player.